



St. Mary Magdalen Parish

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May 1, 2023

name

Ministry

address

city



Dear xxxx,

Peace and thanksgiving to you for your outstanding participation in this Spring's Time & Talent effort. It has been a smashing success – the festival, the week of prayer, and the commitment by our parishioners. The responses have been overwhelming! We are profoundly grateful for having so many good and gifted people like you that bless our parish. It is through the efforts of the whole community that we can continue to ***build the Kingdom of God!***

Now the next part, the most critical piece of the effort depends on YOU!!!! Our parishioners have come forward, expressing interest or continued involvement in your ministry(ies). It's important that we acknowledge their commitments, help place them in your ministry, and not blow this one-time opportunity. If we do blow it, our parishioners won't give us a next time. We're counting on you!!!

This folder contains several pieces of information to help us through the follow-up process.

- ***Follow-up Instructions*** (inside and back cover pages) – includes step-by-step recommendations and status information. This includes the ever important page on the messages we send if we don't follow-up (back cover).
- ***"11 Pointers for Effective Ministry Invitations"*** – General Information
- ***General "Letter of Call"*** – Sample letter that can be used. If you want personalized letters or a more detailed "Letter of Call", contact me for assistance. We have included the handout "5-part message: Your Invitation to Ministry". This is to assist you with the composing of the letter, phone call or face-to-face follow-up you have with someone who has expressed interest in your ministry.
- ***Time & Talent Opportunities Contacts List***
- ***Time & Talent Opportunity Description*** – if available. If there is not one on record, I have enclosed a blank form for your use. Please forward a copy to me when it is complete.
- ***Talent/Ministry Listing*** -- complete address and status listing.
- ***Talent/Ministry Worksheet*** (for update and return to Marcey Meehan)

We are very grateful for your generosity in sharing your own time and talents. You are a living witness to the benefits of Stewardship. In addition, you know how you help yourself through service — for Christ promised, "*Give and it shall be given to you.*" Thank you for your support through all of this! Please call me if you have any questions.

In celebration for all God's many gifts to us,

Fr. Charlie Mitchell

Pastor

3/9/2022

Dear Ministry Leaders,

Attached you will find a list of those parishioners who marked that they would like to be involved in your ministry on their Stewardship Commitment Forms.

Please contact each of them as soon as possible and send the results of your calls to me by April 4 (whether or not to keep them as active in your ministry or to take them off).

I realize that some of you coordinate ministries that require training or that may not start up again until the fall. In that case, please **do** contact each person now and tell them when they might expect to be able to get involved. Then simply let me know that you have made the contacts.

One of the most common complaints from parishioners is that they tried to volunteer for something and were never contacted. Please don't let that be the case with your volunteers! On the other hand, I realize that your time is valuable. If you have tried to reach someone several times, at different times of the day and they never call you back, I think you may safely assume that they are not really interested.

Thank you for all that you do. If I can help you in any way, please let me know.

May God bless you in your ministry,

Pat White
Coordinator of Volunteers
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