

# Diocesan Youth Advisory Council (DYAC)

## JOB DESCRIPTION (2 pages)

### GENERAL DESCRIPTION:

This organization is an advisory body to the Office for Youth Ministry. It is made up of young people who represent their respective parishes and vicariates in the Diocese. The members of this body advise the office in two ways.

First, they act as spokespersons, for the needs of the youth of their parishes and vicariates, when the office staff consults with them periodically concerning decisions of programming or policy. Second, they assist the office in planning and staffing of the annual conference for the youth of the Diocese.

Further, due to their position in the church, they are expected to be committed Catholic Christians who strive to support one another. They are also expected to be dedicated to leadership in Christian service and to live their lives of witness to the Gospel of Jesus Christ. They are expected to promote ministry to, with, by and for youth on the parish, and vicariate levels and serve as liaisons between the diocesan and parish and vicariate structures.

### QUALIFICATIONS:

Diocesan Youth Council members should be:

- Catholic youth of high school age
- Representatives of their local parish and vicariate
- Active and supportive members of their parish youth ministry effort
- Someone who possesses leadership skills
- Someone who is pursuing a growing relationship with Jesus Christ
- A supporter of the Office for Youth Ministry and the Catholic Church
- Willing and able to meet once a month for the purposes of planning
- Committed to the purpose and goals of the council
- A person of strong faith commitment and Christian motivation
- Be available to serve a one year term of office

### RESPONSIBILITIES:

- Assist the Office for Youth Ministry in planning the Annual Youth Conference and other Diocesan Youth events.
- Regularly assess the needs of their peers in the parishes and vicariates through formal and informal discussions.
- Serve as a key communicator for the office in spreading information about the various programs throughout the year.
- Coordinate and encourage cooperative efforts to expand youth ministry on the vicariate level.
- Assist the office in beginning youth ministry programs in parishes that do not have them at present.
- Be present at diocesan programs and vicariate or parish visits whenever possible.

**ACCOUNTABILITY:**

Each member of the Diocesan Youth Council will be directly responsible to the Diocesan Director of Youth Ministry and the Diocesan Youth Council Coordinators.

**SELECTION PROCESS:**

The selection process starts when a person who meets the qualifications listed above fills out the application and sends it in to the office. The application to be completed must include at least two accompanying recommendations of personal reference. **At least one reference should be from the parish youth minister or priest. In cases where the reference letter is from the youth minister, it should state that the pastor is aware of the candidate's application and approves.** The office after reviewing them will then bring all eligible applications to the current Council who will interview the applicants and make their recommendations. The Office will make the final decision and notify the applicant of this decision.

**SUPERVISION AND SUPPORT:**

This will be provided formally with a mid-year supervision process during which each member will be able to bring up any questions or concerns that they may have with your participation on the council. Informally each member will have the opportunity to check in with the director at each meeting.

**TRAINING:**

Is provided in the following ways:

Faithful Servant Institute

In house updating sessions led by the director

**BENEFITS:**

Participation on the Diocesan Youth Council gives several benefits which include:

Continued leadership training

Christian fellowship, prayer and fun

Personal support and growth

Opportunity to minister in the Church

A voice in Youth Ministry of the Diocese of Charlotte

Free attendance at the annual Diocesan Youth Conference

Scholarship opportunities for either the Christian Leadership Institute or the bi-annual National Catholic Youth Conference

**TERM OF SERVICE:**

Youth Council persons are asked to serve a one or two year term. It is possible to serve a maximum of three years with the approval of the Office and the parish or vicariate youth minister.

**EVALUATION:**

Each council member is re-appoint able for a second year by the Office after consultation with the youth minister in their respective parish or vicariate. Three meetings missed is grounds for a re-evaluation of the member's commitment. Any and all absences must be explained to the Office before the scheduled meeting.

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## APPLICATION (3 pages)

Please complete this application by **PRINTING CLEARLY or Typing** and return it to the Office for Youth Ministry, [paulk@rcdoc.org](mailto:paulk@rcdoc.org) If you have any questions, please contact our Office at (704)370-3211.

NAME \_\_\_\_\_ AGE \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

GRADE this Fall \_\_\_\_\_ PARISH \_\_\_\_\_

Fill in the Following questions in sentence form to the best of your ability:

1. What is your relationship to God and the Church?

SCHOOL

What activities are you involved with in school?



Will these activities prevent you from attending the monthly weekend meetings for DYAC?

Estimate your academic performance next year (w/ one less wknd per month for homework)

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_

**DIOCESAN YOUTH COUNCIL**

**Why do you want to serve on the Diocesan Youth Advisory Council?**

**What is the purpose of the Diocesan Youth Advisory Council, as you see it?**

**PARENTAL INVOLVEMENT**

**Have you spoken with your parents about serving on DYAC? YES or NO**

**Do your parents know about the one weekend per month commitment? YES or NO**

**Do you have transportation to the various areas of the Diocese for the monthly meeting? YES or NO**  
**If not, will your parents allow you to carpool with other DYAC members? YES or NO**

**Describe how much parental support you have for participation on the DYAC?**



**If you have not attended already, will you be able to attend the Faithful Servant Leadership Institute?**

**CHURCH INVOLVEMENT**

**Describe how involved you are in your Parish Youth Ministry Program.**

**Do you have any other Church activities (altar server, Lector, Squires, etc...)**

**PERSONAL SKILLS**

What are some **STRENGTHS** that you would bring to the Council?

What are some **WEAKNESSES** that you would bring to the Council?

Generally speaking, how do you act in a group? (ie: shy, loud, organizer, leader, sensitive to others, etc...)

What kind of leadership training have you had either through school, Church, or community activities?

**ALSO INCLUDE:**

Two Letters of Recommendation, one of which should be from your Parish Youth Minister or Priest, with a phone number where they can be reached most readily.

A Picture of Yourself (these will not be returned) Email pictures to [paulk@charlottediocese.org](mailto:paulk@charlottediocese.org) with your name

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail To:**

Office of Youth Ministry  
ATTN: DYAC Application Process  
1123 South Church Street  
Charlotte, NC 28203-4003  
Or to [paulk@rcdoc.org](mailto:paulk@rcdoc.org)