

Charlotte Catholic High School Seeks Applicants for Account Auditor

Position	Account Auditor/Business Office
Position to Begin	January 2019
Terms	Part Time (30 hours/week)
Salary	Diocesan scale based on experience and qualifications
Qualifications	Applicant should have an accounting degree.
Application	Click here to download an application that can be filled out online and then submitted
Application & Resume sent to:	<p>Mr. Kurt Telford, Principal 7702 Pineville-Matthews Road Charlotte, NC 28226</p> <p>shogg@charlottediocese.org</p>
Additional Information	<ul style="list-style-type: none"> ▪ Ensure compliance with established internal and diocesan controls. ▪ Examine reports and operating practices of the school and auxiliaries. ▪ Complete quarterly reports for MACS and the diocese. ▪ Prepare for audits as needed. ▪ Parishsoft software knowledge a plus but not necessary.