



FOR IMMEDIATE RELEASE

Bishop McGuinness Catholic High School
Coordinator of Learning Support

Position	Learning Support Coordinator
Position to Begin	August 1, 2022
Terms	Full Time
Salary	School Level Salary Schedule
Application	Click here for application. Must include resume.
Qualifications	Bachelor's Degree in Special Education or Equivalent Experience North Carolina Teaching License required
Job Responsibilities	See attached
Application and Resume sent to:	Randy Quarles Assistant Principal Bishop McGuinness Catholic High School 1725 NC Hwy 66S Kernersville, NC 27284 Rquarles@bmhs.us

Title: Coordinator, Learning Support Program

Reports to: Director of Teaching and Learning; Head of School

The coordinator supervises a program addressing the individual learning support needs of students with diagnosed learning disabilities or mild learning differences, assisting such students to meet the demands of the standard curriculum. It is the goal of the Learning Support Program to provide a program of strategies and adaptations for individual students which will assist them to achieve academic success.

The Coordinator of Learning Support will:

- Possess formal qualifications based upon training at the appropriate level in exceptionality (Special Education, Learning Disabilities, or related areas).
- Coordinate a team approach to facilitate the students' educational and academic success by involving all appropriate professional staff, counselors, parents, and administrators.
- facilitate meetings in individual goal setting and updates as needed for students involved in the program's support activities.
- Provide the Director of Teaching and Learning, the Head of School, and other relevant administrators with periodic updates on student progress, particular challenges, and strategies designed in concert with classroom teachers.
- Maintain updated documentation concerning counseling sessions with students, parent conferences, interpretive summaries by consulting professionals, parent telephone contacts, teacher consultation meetings, etc.;
- Assist classroom teachers in assessing student's individual strengths and weaknesses by reviewing student performance data, consulting with teachers, and observing students.
- Create accommodation plans as needed to identify individual student needs and enumerate goals for student's performance.
- Direct services to students in the form of group and/or individual pullout or inclusion teaching, or indirect (monitoring) services in the form of observations, behavior modification programs, medication monitoring, and parent contact; direct services will also take the form of classes taught by the coordinator.
- Maintain and secure learning support confidential student files.
- Provide support to the classroom teacher by providing appropriate intervention strategies which may be implemented by the teaching faculty, by working with the teacher toward the achievement of mutually determined goals, and by maintaining a continuously adequate pattern of communication concerning student's performance